

**Vizcaya in Kendall
Community Development District**

**Miami-Dade County Ordinance: #05-95
Established May 27, 2005**

Special Meeting Agenda

Seat 2 (11/26): Robert Gibson – C	
Seat 5 (11/26): Leonardo Montes – VC	
Seat 1 (11/24): Luis Gonzalez – AS	
Seat 3 (11/24): Juan Ruiz – AS	
Seat 4 (11/26):	

**Tuesday
December 5, 2023
2:00 p.m.**

**Kendall Square Club
9501 S.W. 171 Avenue, Miami, Florida
<https://global.gotomeeting.com/join/446648861>
+1 (872) 240-3212; Access Code: 446-648-861**

1. Roll Call and Pledge of Allegiance
2. Organizational Matters
 - A. Consideration of Appointment of Supervisor to Unexpired Term of Office – Seat #4 (11/2026)
 - B. Oath of Office for Newly Appointed Supervisor
 - C. Election of Officers and Consideration to Revise the Slate of Officers to add Ben Quesada as an Assistant Secretary
3. Audience Comments (*each speaker has 3 minutes*)
4. Staff Reports
 - A. Security
 - B. Attorney
 - C. Engineer
 - D. Club
 - 1) Club Report
 - 2) Consideration of Monthly Preventative Maintenance Agreement with Fitness Solution, Inc.
 - E. Field Manager
 - 1) Field Report
 - 2) Consideration of Holiday Program 2023-2025 with Christmas Designers Florida
 - F. CDD Manager - Approval of Florida Insurance Alliance Districts Package Application with Egis Insurance & Risk Advisors
5. Discussion of the Rules
6. Approval of Minutes of August 15, 2023 Meeting

7. Consideration of Resolution #2024-01 Amending the Fiscal Year 2023 General Fund Budget
8. Consideration of Engagement Letter with Berger, Toombs, Elam, Gaines, & Frank to perform the Audit for Fiscal Year Ending September 30, 2023
9. Financial Reports
 - A. Acceptance of Check Register
 - B. Acceptance of Unaudited Financials
10. Supervisors Requests
11. Adjournment

Meetings are open to the public and may be continued to a time, date and place certain. For more information regarding this CDD please visit the website: <http://www.vizcayakendallcdd.com>